Guelph-Wellington 20,000 Homes: Update Report
(Permanent Housing Situation OR Change in By-Name List Status)

Door Agencies should complete this form when an individual or family that is on the Guelph-Wellington By-Name List:

- Has a change in status for the By-Name List; OR
- Secures permanent housing.

Upon completion, this form should be returned to the County of Wellington Social Services:

- Fax: Lori Richer, Special Services Manager, 519-821-5306
- Dropped off: Attn: Lori Richer, 129 Wyndham St. N., Guelph

Door Agency: ____________________________________________________________
Staff Name: ______________________________________________________________
Client’s Full Name: _________________________________________________________

Is the client currently receiving support from any of the following programs?
☐ Housing First (Drop In)
☐ Housing First (Wyndham House)
☐ Youth in Transition (Wyndham House)
☐ Supportive Addiction & Mental Health Housing (Stonehenge/CMHA)

SECTION A. Change in By-Name List Status (please refer to page 2 for definitions)

Date of status change: ________________________________________________

☐ Permanently housed ☐ Inactive: No contact
☐ Temporarily housed ☐ Inactive: Left community
☐ Active: Homeless (not connected) ☐ Inactive: Systems
☐ Active: Connected ☐ Inactive: Transitional

Name of program: _________________________
**Permanently housed**  
A family or individual is considered ‘permanently housed’ if their housing situation meets all the following criteria:  
- There is no designated length of stay (i.e. it is meant to be long-term)  
- They have a tenancy agreement that provides them protection under the Residential Tenancy Act  
This includes individuals that have moved back to a family home (i.e. family reunification).

Permanent housing does not include:  
- Transitional housing, which refers to supportive - yet temporary - type of accommodation that is meant to bridge the gap from homelessness to permanent housing.

**Temporarily housed**  
A family or individual is considered ‘temporarily housed’ if their housing situation meets any of the following criteria:  
- There is a designated length of stay  
- It is meant to bridge the gap between homelessness to permanent housing  
- They are not protected under the Residential Tenancy Act

**Active: Homeless**  
Anyone that completes the VI-SPDAT will automatically fall into this category. This category should be checked if a family or individual previously fell into a different category and has returned to homelessness (e.g. a person completed the VI-SPDAT when they were homeless. They were then housed and updated as ‘permanently housed.’ They then lost their permanent housing and have returned to homelessness).

**Active: Connected**  
This category should be selected if the individual is currently experiencing homelessness, but is connected to a housing-specific program or worker (e.g. Housing First). Please fill in the name of the program.

**Inactive: No Contact**  
The Door Agency that administered the VI-SPDAT has not been able to contact the family or individual for 90 days, despite reasonable efforts.

**Inactive: Transferred**  
The Door Agency that administered the VI-SPDAT has confirmed that the family or individual has moved to a community outside of Guelph-Wellington, with the intention of staying there for the foreseeable future.

**Inactive: System**  
The Door Agency that administered the survey has confirmed that an individual is part of a system - e.g. jail, prison, treatment facility - for 90 days.

**Inactive: Transitional**  
The family or individual is living in transitional housing, which refers to supportive - yet temporary - type of accommodation that is meant to bridge the gap from homelessness to permanent housing.