Registry Week & Joint PiT/Registry 101

October 2019

Agenda

- What is a Registry Week and the Benefits

- Combining a Point-in-Time Count and a Registry Week

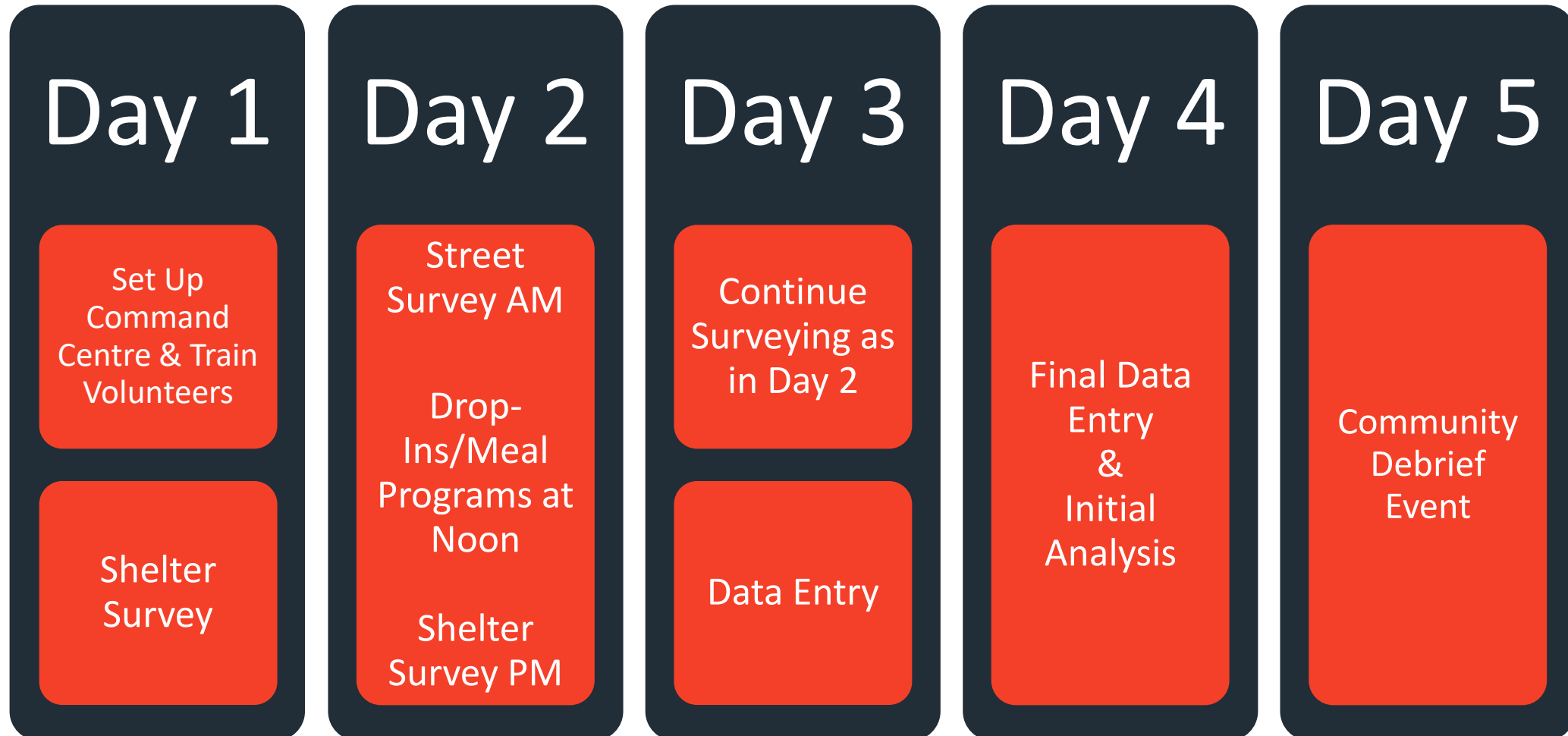- Resources to plan and implement a Registry Week

Registry Week

What is a Registry Week?

- A kick-off or acceleration event to end homelessness in your community

- A proven intervention, developed and tested in the 100,000 Homes and the 20,000 Homes Campaigns

- A mechanism to quickly collect actionable data on people currently experiencing homelessness & plan for moving them into permanent housing

- A mechanism to bring together community stakeholders in a coordinated effort

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Why Is It Called A Registry "Week"?

Typically includes 1 day of training, 3 days of surveying and entering data, and a Community Debrief

Day 1

Set Up Command Centre & Train Volunteers

Shelter Survey

Day 2

Street Survey AM

Drop-Ins/Meal Programs at Noon

Shelter Survey PM

Day 3

Continue Surveying as in Day 2

Data Entry

Day 4

Final Data Entry & Initial Analysis

Day 5

Community Debrief Event

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But It's Totally Flexible to Meet Your Community's Needs

- Don't like the term "Registry Week"? Call it what you want – others have called it "Action Week" or "Connections Week"

- Don't want to do it over a week? Make it as long or short as you want – some have surveyed over just one day and some have done it longer than three days

- Don't want to use the VI-SPDAT? Use whatever tool you want or only initially collect names and information on how to follow-up with someone

- Want another day to compile data? Do the Community Debrief the next week instead

- Make it work for your community!

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The Most Important Elements

- Find as many people experiencing homelessness as possible

- Collect their names using a consent form that allows key organizations to work together to support someone to be housed

- Use a short survey that includes some form of common assessment to understand their depth of need

- It's action focussed! Its about finding people experiencing homelessness, identifying their housing needs, and rallying the community to house them as quickly as possible

- Use to initiate or strengthen your By-Name List

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Benefits of a Registry Week

- Create a sense of urgency and accountability

- Mobilize community to action

- Develop actionable, person specific information

- Data to immediately improve targeting of scarce resource

- Begin alignment of homelessness response system

- Data to power advocacy

- End homelessness one person at a time

Why do a Registry Week Now?

- Supports Reaching Home requirements for BNL/CA. Use to either:
    - Initiate your By-Name List and Coordinated Access
    - Verify or strengthen your existing By-Name List and enhance Coordinated Access efforts

- Can be combined with the Federal requirements for a Point-in-Time Count
    - Leverage your PiT planning efforts – its easier to add on a Registry Week than to plan an entirely separate Registry Week event at a different time

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Joint PiT-Registry Week

Combining the PiT Count and Registry Week

1. Introduction and consent to participate

2. Federal PiT survey tool (plus any additional local questions)

3. Additional consent to allow collection, storage and sharing of personal information (BNL) (or introduce both consents at #1)

4. Common assessment tool (plus any additional local questions)

Purpose of a PiT / Purpose of a RW

PiT Count

Understand local homelessness
Focus on the population
Enumerate absolute homelessness
Measure progress and change
Identify system needs
Contribute to national picture

Registry Week

Understand local homelessness
Focus on the individual
Reach as many as possible
Identify individuals with high acuity
Begin building BNL to identify system needs
Contribute to national effort

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Count Similarities and Differences

	Is it a count?	Is it time-bound?	Does it have identifying info?	Does it include a common assessment?	What is Actionable?	Based on System Contact?
PiT Count	Yes	Yes	No	No	Aggregate	No
Registry Week (leads to By-Name List)	Yes	Yes	Yes	Yes	Aggregate & Individual	No
By-Name List	Yes	No – on-going	Yes	Yes	System & Individual	Yes

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Combining Methods: Implementation

PiT Count

Registry Week

Form committee	Purchase supplies	Train volunteers
Identify coordinator	Recruit volunteers	Hold PiT Count
Develop local survey Qs	Engage community	Continue RW
Identify survey locations	Plan for day(s)-of	Report back to community

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The need to keep a PiT count day

- It is essential to **maintain a PiT Count day**, i.e., a 24-hr period that is considered the "count" day, which should be the first day of data collection.

- This gives you a PiT Count number that is **comparable among communities** and **comparable within the community over time**.

- Data collection can continue on subsequent days for the Registry Week (still using the combined survey tool). You can choose to include screening questions that add to your enumeration by referring back to the PiT day.

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PiT Count + Registry Week

Day 1

PiT Count Day

Full PiT Count: Sheltered and Unsheltered

Day 2

Continue survey (e.g., service locations)

Screening **for enumeration:** Where did you spend the night on [DAY 1]?

Day 3

Continue survey (e.g., service locations)

Screening for **enumeration**: Where did you spend the night on [DAY 1]?

Sample PiT Count + Registry Week Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
10am – meet PiT Team Leads 11am – prep PiT count packages	5am-8am PiT Count morning after 9am – 4pm Registry Week at breakfast and lunch programs and Partner Agencies	8am Breakfast Magnet Event – Salvation Army Van 9am - 4pm Registry Week at Partner Agencies	Data entry and clean and prepare presentation	Present initial results and rally action on housing at Community Debrief event
1pm – Test HIFIS module 4pm – Test HIFIS Module 6pm – Welcome Volunteers 6:30pm – Test HIFIS module 7pm-12am - PiT Count	1pm Magnet Event – Activity Haven (Seniors)	7pm Youth Magnet Event - Library		
Option to complete a phone survey available 8:30am – 9pm through Ontario 411 and Social Services 1-800 number				

Registry Weeks vs. By-Name Lists

Registry Weeks are one-time events used to gather as much data as possible.

But without a backbone infrastructure, the list often becomes stale and ultimately unusable.

By-Name Lists are updated in real-time, and remain useful because the data is always recent.

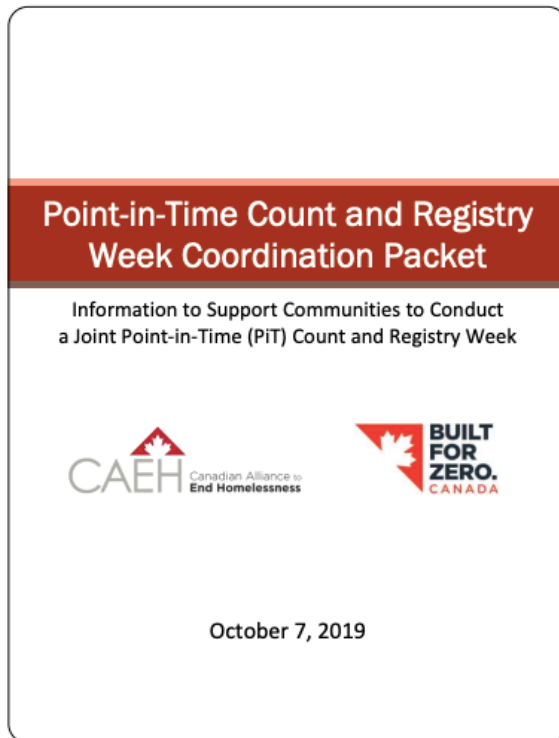*Registry Weeks can turn into By-Name Lists, with the right planning and system in place.

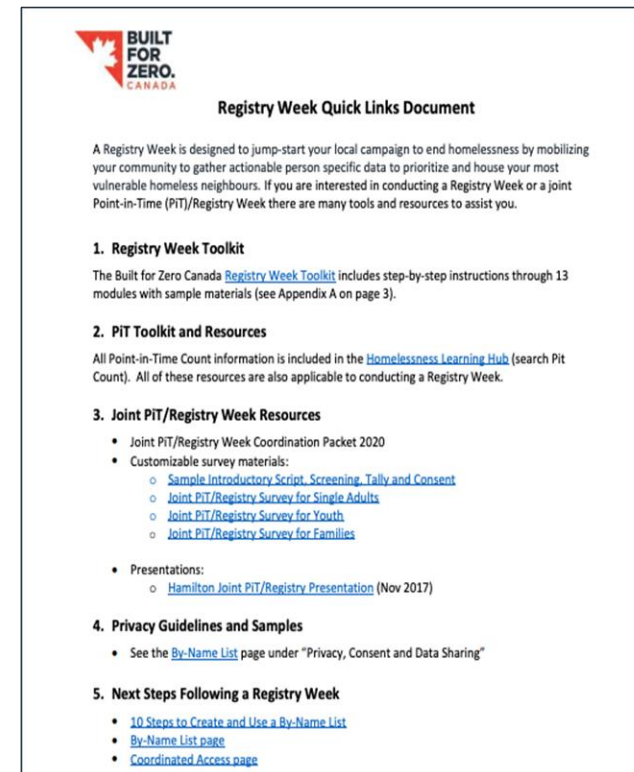BUILT FOR ZERO. CANADA

Registry Week: How Do I Do It?

Where can I find support for planning my Registry Week?

Registry & Joint PiT/Registry Week Resources:

REGISTRY WEEK TOOLKIT - https://bfzcanada.ca/registry-week-toolkit/

https://bfzcanada.ca/wp-content/uploads/PiT-and-Registry-Week-Coordination-Packet-2020.pdf

https://bfzcanada.ca/wp-content/uploads/Registry-Week-Quick-Links-Document.pdf

Registry Week Toolkit Includes:

1. **Getting Started**
   In this section, you will find materials and resource that will help you understand the scope of what a Registry Week entails and plan for each step in the process.

2. **Building a Strong Local Team**
   The documents listed in this section should give you a good sense of who should be involved in your Registry Week and how you can effectively work together.

3. **Clarifying Your Demand**
   There are steps that can be taken to estimate the number of people experiencing homelessness in your community and the types of resources and supports they need. This section of the Toolkit is around clarifying that *demand*.

4. **Volunteers: Planning and Recruitment**
   In this section of the Toolkit, you'll find a wealth or materials that will help you with the entire process of recruiting and managing volunteers during your Registry Week.

5. **Mapping Survey Locations**
   This section of the Toolkit provides you with examples of what some communities have done to map survey locations during their Registry Week.

6. **Budgets and Supplies**
   There are a variety of costs and supplies that you will need to make your Registry Week successful – find sample budgets that you can reference from other communities that have done Registry Weeks.

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Registry Week Toolkit Includes (cont.):

7. **Lining Up Housing**
   Learn how to work on lining up a supply of housing, supports and resources to meet the demand in your community.
8. **Training**
   Advice on training your volunteers on conducting the survey prior to Registry Week.
9. **Data**
   This section outlines how to capture individual, line-by-line data of your survey respondents and considerations for displaying and reporting the data.
10. **Registry Week Headquarters**
    This section of the Toolkit provides resources for you to create a central headquarters for the Registry Week volunteers and activity coordination.
11. **Survey Packets**
    All teams that will be doing surveying will need a variety of materials. This section of the Toolkit provides you with a list of helpful items to put in these survey packets.
12. **Community Debrief**
    A powerful component of the Registry Week will be your community's ability to share the results of surveying your neighbors experiencing homelessness and to set the stage for the next steps to end homelessness in your community.

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For More Information

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